

FRIENDSHIP FREE LIBRARY  
MONTHLY BOARD MEETING MINUTES  
JUNE 15, 2021

**Attendance:** Dee Wolf, Sue Strickley, Carey Brown, Kay Middaugh, Dell Baker, Shauna Coombes,  
And Pat Sawyer

**Meeting called to order at 7:00pm.**

**Guests:** NONE

**Minutes:** Motion to waive approval of April & May minutes until July meeting made by Sue,  
2nd by Carey. Approved by board.

**Budget Report:** Baldwin report was reviewed. Per Sue the library lights were cleaned and  
Bulbs were replaced, the fee for this is listed in the independent contractor line  
Item and the money will come from another line item. Carey makes a motion to  
Approve the budget report, 2nd by Kay. Approved by board.

**Financial update:** Per Sue Ckg balance \$3,070.98 & Svg balance \$58,776.99 as of 5/30/21.  
We have moved \$5000.00 to Ckg from Svgs to cover bills. We have bills in  
July that will be covered by that transfer as well.

**Library Report:** Per Shauna we are seeing a few more people in the library now, maybe they  
Are feeling more comfortable with less restrictions statewide. The craft kits  
Are still going well and she feels we should continue to do it.

STLS has not cleaned the server in a long time so has used Friendship as a  
Guinea pig for doing this and it eliminated a lot of expired library cards.  
Shauna and Pat attended the directors meeting

We received the new 2021-2022 Application for computer grants, to apply we  
Would fill out and pay 30% for 4 new desktops for the library, the value would be  
\$3440.00 and cost to the library \$1,032.00. Kay makes a motion to apply for  
The computer grants for 4 new computers for library patron use. 2nd by  
Carrie. Approved by board.

**Pat Sawyers Report:** Pat has some ideas to get patrons back in the library, one being advertise on  
The building somehow that we have gone to regular or "more" hours. She also  
Has ideas for a book sale for homecomers weekend. Pat informs the board that  
looking for a new director is high priority as she will not be  
Staying until the end of the year as previously planned.

**Old Business:** The new locks and keys for the library have not been completed yet.

**New Business:** The Town of Friendship has notified the library that all Buildings in Friendship will  
Start paying a water bill as of August 1st, this will include non profits such as the  
Library. Sue, Dee, Dell will attend the town board meeting to discuss.

Kay interviewed Connor McCarthy, she found him to be very sweet and is  
Applying for a clerk position. If hired we feel he would be best suited as a  
"Page", shelving books and not working the desk until he has a bit more

Interaction with patrons. Staff wise we have Pat Sawyer as interim director  
Shauna's last day will be June 19th. Pat believes our 2 part time girls,  
Anna Sortore and Kayleigh Kinnicutt will run summer programs with guidance.

We are waiting for the girls to get back with us for a schedule to be made.  
Sue makes a motion to hire Connor McCarthy for minimal hours as a library  
page. 2nd by Dell. Approved by board.

We have two applicants for the director position, David Frentz and Amanda  
Mesas who is from Albany, we will interview David in person, and Amanda by  
zoom.

We discussed whether or not to change our mask policy for vaccinated  
Individuals. Carrie makes a motion to leave mask policy as it is and readdress  
The issue in July. 2nd by Kay. Approved by board.

Motion made for meeting to adjourn made by Carey. 2nd by Kay. Approved.  
Adjourned: 9:05 pm