

FRIENDSHIP FREE LIBRARY
MONTHLY BOARD MEETING MINUTES
November 16, 2021

Attendance: Sue Strickley, Carey Brown, Kay Middaugh, Dell Baker, Dee Wolf, Nicole Pepe

Meeting called to order at 7:02pm.

Guests: NONE

Minutes: Motion to approve October minutes made by Carey, 2nd by Kay. Approved by board. Unanimous vote.

Budget Report: The Baldwin report was reviewed by the board.

Financial update: Per Sue Checking \$5214.82 and Savings \$26810.10
Per Sue tax cap and tax cap compliance forms have been filed.
Dell makes a motion to ask for a tax increase of \$18,000.00.
Kay 2nd. Approved by unanimous vote.

Directors Report: Per Nicole, we had 122 people in October. We sold 80 wreaths. Tiyra is doing a great job. Nicole is still cataloguing books. Gaming club has had 14 kids every time they have met. Nicole states that we should think about having a budget review Instead of an audit, this can save us money. We will us a receipt book for fines and copies for now as a POS Is too expensive and not really necessary for transactions so small.

Sue makes a motion to end the Summer Youth Employment Training Program, as this was supposed to be a summer only program and we are well Into the school year, we will revisit the program in the summer. Dell 2nd. Approved by unanimous vote.

Directors Report incorporated Old and New Business.

Other Business: Wreaths will be picked up on 11/27.

Motion to adjourn board meeting made by Carey. 2nd by Kay. Approved unanimously.

Meeting Adjourned: 8:43 pm

Open Budget Meeting: 7:31 pm

Attendance: Dell Baker, Dee Wolf, Sue Strickley, Carey Brown, Kay Middaugh

Budget worksheet reviewed by the board.

Recap of:

Approximate costs of necessary things to do to the library

Gutter on school side

Weatherproof windows and doors (hire it out)

Windows in the dungeon (need dimensions)

Pipe in the kitchen (needs new sillcock)

Cement by the side door (repaired or replaced)

Rubber roof repair (needs to be checked by original company)

Meet at 10:00 am on 11/6/2021 (Saturday) to complete budget approval.

Due to Nicole's 90 day probationary period being over, payroll will be changing therefore; Dell makes a motion that Nicole Pepe's probationary period is over and she will be retained as the new Library Director. Her pay will increase to \$15.00 per hour and this will go into effect in the pay Period following this meeting. 2nd by Carey. Approved by the board. Unanimous vote.

Sue makes a motion to adjourn the budget meeting. 2nd by Dell. Approved by the board With a unanimous vote.

Adjourned: 8:29pm

