

Director's Report
Friendship Free Library
April 12, 2022

○ **Old Business**

Tyira distributed the take home craft kits for the Senior Apartments. I am so glad to say that the program is going well. She made paper flower take home crafts for April.

○ **New Business**

In the process of figuring out mileage to submit, I realized that the rate we have doesn't fit with the rate I found on the website for the Office of the Comptroller. We have listed .535 listed and their website has .585 listed for 2022.

Maker's Lab Grant discussion. I will turn this over to Sue.

Building Repairs and Maintenance. Dell measured the roof for the sign a couple weeks ago. We also need to caulk the windows for the entire library. We also need to talk about pest control. With all the water damage happening to the library, I think I saw a termite in the downstairs bathroom. We should figure out what sort of traps or spraying can be done.

I made a graphic for our annual report to the community. We will have it printed out at the front desk and posted online to our social media. I wanted to have it approved before I put it out.

At the DAC meeting, we began our discussion of the 2023 – 2025 Digital Library Cost Share. It will be passed in September. They formed an ad hoc committee to determine actual costs.

We received a few boxes of masks from the county. Dee dropped them off for us. We think we can offer them to the community for crafts or have a program suggesting ideas for crafting with old masks. We could do cloth diapers, cleaning rags, etc. Tyira found someone on Pinterest who turned old masks into a wedding dress.

I finalized the Pomeroy National Register Signage grant. I received the check from them on April 2. I sent out the form to the signage company and they will deliver it in 8-12 weeks. I think we should plan a date to celebrate the sign. I will need to inform the Pomeroy Foundation of any sort of celebrations ahead of time so we should be thinking about a date that fits for all of us.

I applied to the Allegany County Area Foundation for a subscription box program grant. We were awarded \$250. We will begin this program in May and run through the end of the year.

I am working with Erika Jenns from STLS to develop a grant application to the South Central Regional Library Council to digitize our Friendship Register microfilms. It is due April 15. I talked to Mark Voorheis about the grant and I am trying to figure out if we can add paper newspapers to the list to be digitized and make copies of everything he has. I am still waiting to hear back.

Ellman Electric came on April 5 to look at the short in the children's room. They changed the bulb and gave us 3 extras.

Fillmore and Wellsville libraries are participating in a fishing rod lending program through the DEC. I am watching how they run their programs to see if it would be a good fit for Friendship. Requirements through the DEC are: being responsible for care and maintenance during the lending process, and keeping track of how many times the fishing rods were lent out. We would also need to replace any broken or missing poles.

I think we should move all the historical items out of the dungeon and into the Local History/Music Room. We can put them in one of the locked cabinets from the dungeon which we would move as well. I also want to set up the microfilm machine so we have a station for viewing any materials that come to our library (patrons may place holds on items).

As Sue and I were in the dungeon trying to find paperwork for a grant, we realized there is little to no organization. We would love to have some help going through boxes and putting paperwork into the filing cabinets. Or, I can come in an extra day a week to do it but I would be over my 26 hour a week limit and wanted to run that by the board first.

We should also review our bylaws as we are reviewing our policies and long-range plan this year.

Library Parade. I will turn this over to Sue since I haven't been to that event.

We are hosting a library egg search this week. Kids will search for the eggs we have hidden throughout the library. They will fill out a card and once it's full, they will get a free book. There will also be take home bags with word searches and puzzles.

I attended the awards ceremony for the ACWC grant for programming on Saturday, March 26. We were awarded additional money, so our new total is \$3000 for our summer program series.

I sent out an application to the Genesee Valley Rural Revitalization Grant to update our ADA compliance: widening the ADA access door and the downstairs bathroom door, installing new fixtures and handrails, adding a ramp to the auditorium and to the Music/Local History room. We would also replace the outside access panel.

I sent out another application to the Foundation for Southern Tier Libraries to create a seed library along with books that can be checked out. The patrons take seeds home and use to make their own gardens, whether outside or inside. I will be creating social media posts about gardening whether or not we receive the grant. I think it's an interesting skill that might help patrons supplement their diet with homegrown alternatives and is a great science project for kids.