

FRIENDSHIP FREE LIBRARY
MONTHLY BOARD MEETING MINUTES

October 11, 2022

Attendance: Sue Strickley, Kay Middaugh, Carey Brown (late), Dell Baker, Nicole Pepe

Meeting called to order at 6:10 pm.

Guests: Albert (Cuba Lions Club), Brian Hildreth (STLS), Michelle Baker (late)

Minutes: Motion to approve September 2022 minutes made by Kay
2nd by Dell. Approved by the board Unanimous vote.

Budget Report: The Baldwin report was late and will be reviewed at the next meeting.

Financial update: Per Sue Checking \$3,226.82 and Savings \$32,193.56. Sue states losing money on everything with dividends. Sue contacted Morgan Stanley and asked to release the Verizon dividend money to the FFL cash account in the form of a check. The last dividend will be issued in November so they will send us a check after that.

Directors Report:

Per Nicole:

We should hear something about the Genesee Revitalization Grant in November. Microfilm digitization grant has no update. Brian from STLS will submit the information for the Construction Grant Thursday 10/12/22. ACWC programming grant, Nicole still has not heard from Kyle Carey's agent about a rescheduled performance, If he can't come we will need to use that \$400.00, may be able to spend it on programming or possibly a camera to live stream.

We have two events happening: October 14 at 4 we are having the Levins with their show "The Lighter Side of Poe" and October 19 at 6:30 Amanda Woomer with her Haunted Around Friendship lecture.

The first day for telehealth was October 4th, we have had no one sign up for that yet, but we are prepared for hosting telehealth sessions for our community. Nicole hosted a program led by Erika Jenns on October 4th at 11am for digital learning (Apple products), unfortunately no one attended. Check into seeing if she can do a presentation using Android products.

Nicole emailed all trustees a second draft of the community engagement survey a couple of weeks ago. If everyone is satisfied it can be posted online.

The STLS 2023-2025 Proposed ILS Cost Share and Digital Library Contributions were approved in the September DAC meeting. Everyone settled on Option D, so our contribution will be \$82.00 for 2023.

Nicole has Nick Shembeda Plumbing scheduled to clean our boiler on October 18th. They will identify any maintenance that needs to be done before winter, and we have a discount to use on this.

Young Waterproofing is coming on a Saturday this month.

NEW BUSINESS:

Guest: Albert, Cuba Lions Club: Has 4 foundations in NY. Explained that the Lions Club has \$500 non matching library grants for audio or large print books. They just got one in for the Cuba library, then would like to offer it to us.

Guest: Brian Hildreth, STLS: Explained that having the Mission Statement on top of the website is a great idea. If our strategic plan is more than 3 or 4 years old then we should look it over again and update it.

Suggestions to get data/feedback from the community:

Paper Surveys & Social Media Surveys (Quick Data), White board in the library with one question on it, for 4 or 5 questions invited people in from the community and have Board Members set up a table and ask those questions to attendees with donuts and coffee, or individual community interviews.

Compile the data, Identify themes and then put together the strategic plan with some objectives (maybe 2 pages). Take 6-8 months to complete all parts, then use it for about 4 years and do it again.

Post the Strategic Plan on the website for transparency to the public.

Justin from Baldwin will be down this month for the extra meeting, date TBD.

OLD BUSINESS:

Tyira is due for a raise. Would like to go up to what minimum wage will be in January \$14.20 per hour. Nicole would like to give her an extra .50 cents as she did a lot of work while Nicole was off.

Discussions to increase Tyira to \$14.70 will begin tomorrow.

Motion to adjourn made by Careyl. 2nd by Dell. Approved by the board with a unanimous vote.

Adjourned: 8:03pm

****Old and New business was also included in the Directors' report****

