

**Updated Director's Report**  
**Friendship Free Library**  
**November 8, 2022**

○ **Old Business**

Genesee Revitalization Grant: received our full request of \$9,000

Microfilm Digitization Grant: we are set to send in our film reels for digitization.

ARC Grant: Everything has been ordered and we are waiting for the various parts to come in.

NYS Construction Grant: No update

ACWC Programming Grant: We had a few shows since the last board meeting. We were visited by Julia and Ira Levin with the Poe Show, Amanda Woomer with Haunted Places Near Friendship, and Perry Ground with Rethinking Thanksgiving on November 2nd. All the shows were wonderful and our program series has ended for 2022. I will be working on the final report that will be sent to them by December 1.

Foundation for Southern Tier Libraries Seed Bank Grant: We have finished our seed bank project for the year. I will be writing up a final report that is due to the foundation by December 1.

○ **New Business**

I have sent you all the second draft of the Community Engagement survey along with examples from two other libraries. I think we should combine all three and engage with our community as we learn how we can serve them.

The new Policy Manual has been updated and is on the website.

We had our boiler looked at by Nick Shembeda Plumbing and a week later it was inspected by a representative from Utica National Insurance.

Our sump pump was replaced by Young Waterproofing. They also attached the water lines out front.

We have the opportunity to work with Jobtrack through Allegany County Jobtrack to take our old books and recycle them for us for free. It sounds like an excellent program and one that we can continue as we need to in the future.

We had volunteers here one day from the Allegany County Probation Department to clean out the basement. It looks really good now and we have a whole shelf to use to store next year's book sale book. Tyira will be cleaning out the Music/Local History Room to make space for one of the cabinets in the basement and we will be making room for all of our Local history items and books in that room. The extra books and books for the sale will be stored in the basement in an orderly fashion and we are doing a better job of sorting them out from the beginning. Anything that can't be used will be recycled as we go so we don't have this problem again.

The library handed out candy on Saturday October 29 for Halloween.

We received a box to recycle our old toner cartridges as they are not a part of the box program in the foyer. The cartridges are too large but ACME recycles them for free. We just have to drop the box off at a designated location.

Judo has been going really well. Almost every other week someone asks about joining and there is good attendance.

Mr. Al updated us that he is still interested in doing Game Club but will email back with the details.

Sue and I talked with Judy May at the school about offering a reading program at the library for their reading time students. For now, we will be offering a story time once a month to about 33 students, K-5. There might be some older students. My goal is to offer this program twice a month or even once a week throughout the school year. We had our first program in time for Halloween and had 23 kids here.

I sent out an application for the 2023 ACWC Grant on November 4<sup>th</sup> to continue our programming next year. I asked for \$3406.00. We will have the same performers as this year. If we don't receive full funding, we will still be able to have a couple performances from our lower cost programmers.

Sue submitted the Property Tax Cap.

We had a budget workshop on November 3 with Justin from BBS Accounting.

We received the updated ILS Cost Share Contributions which will be \$3,870 for 2023. We also received the updated Digital Library Contributions for 2023 which will be \$82. Last year was \$33,990 and \$68, respectively.

We had two room reservation requests come in last week. One for United Healthcare to provide Medicare explanations to seniors and one for teachers to receive additional training. I decided to double check with the board since I have not processed a room request for Medicare previously and wanted to make sure I understood