

FRIENDSHIP FREE LIBRARY
MONTHLY BOARD MEETING MINUTES
February 08, 2022

Attendance: Sue Strickley, Kay Middaugh, Dell Baker, Dee Wolf, Carey Brown, Nicole Pepe

Meeting called to order at 6:11 pm.

Guests: Rick Barone from Cartridge Guy Recycling

Minutes: Motion to approve January 2022 minutes made by Dell 2nd by Kay. Approved by the board Unanimous vote.

Budget Report: The Baldwin report did not arrive in time for the meeting. Will review at next month's meeting.

Financial update: Per Sue Checking \$7,736.73 and Savings \$71,110.90
We are averaging \$5,000 per month to cover bills
Cash account with Morgan Stanley \$ 576.95

Directors Report: Per Nicole:

Numbers are up for January. People have come in for Covid tests and to work on taxes. Game club is going well. The cost for the box's subscription is \$70 and the labels cost money as well.

Nicole saw that the Belfast library received a grant from the Allegany Area Foundation so she will check into whether or not we can get one too, they will meet again in March.

Nicole has been continuing with the library review. Tyira distributed the take home craft kits for the Senior apartments, and the seniors are very happy with this program.

Tyira will be doing an online story hour this month. Nicole has given the Southern Tier Health Care System a list of resources needed to offer this service, and we are waiting to hear back.

We offered hot chocolate packets to patrons and they loved the idea. Nicole is thinking of picking up some more as well as popcorn for the upcoming Oscars, and it will be paired with academy award winning films.

Nicole is applying for the Genesee Valley Revitalization Grant for the ADA door, ramp, and the bathroom downstairs. They are awarding up to \$50,000 for those chosen. She also met in house with Megan Klem from the landmark society who stated that we have a compelling case for being a recipient. The application is due at the end of March.

We hired an independent contractor for snow removal. His name is Nick Clark and he will send us an invoice each month. Sue has also found a plumber out of Cuba to look at the pipe in the kitchen.

STLS has encouraged us to make or update policies to reflect the challenges to library books that are happening more frequently around the country. They recommend having a Challenge to Library Materials Policy and a Request for Library Materials Reconsideration Form.

We are participating in the website mystery scavenger hunt with Cuba, Fillmore, Whitesville, Belfast, Alfred, Little Genesee, and Wellsville. Kids ages 9-19 will look for clues on each library's website and figure out who is trying to steal the George Washington Bridge. It will run through the end of February.

The Empire Pass is in and patrons must sign it out both on the computer in Workflows as well as a physical signature so that we can recover the \$19.00 replacement fee should the card be lost.

We had an external wireless access point for the WIFI installed on February 2. They put it on the front of the building so our patrons can have a stronger connection outside on the porch while we are not open.

Nicole reached out to the owner of a toner recycling program adopted by many libraries. We are joined by Rick Barone who explained the recycling program to the board. The company is 1 year old and they have 14-15 participating "advocate" libraries, and a couple of schools. The library would put a collection bin in a high traffic area where people may drop used electronics ie: Smartphones, Laptops, Ipods, Printer cartridges etc. The only thing the library is asked to do is to advertise that the box is here on our FB or website page. The company would come by to collect 4 times per year and the library would receive 40 percent of the "profit" made after sale of these items, these payments to be paid to the library twice a year. Board member Dell Baker asks what happens if the person leaves personal information on the device. Mr Barone explains that the signage asks for people to remove their personal information from phones and harddrives but that harddrives are removed and destroyed before the device is sold. Carrie makes a motion to become an "advocate" library in the "Help Your Library Recycling Program". Kay 2nd. Approved with unanimous vote by the board.

Old and New business was included in the Directors report.

Motion to adjourn board meeting made by Sue. 2nd by Carey. Approved by board, Unanimous vote.

Meeting Adjourned: 7:15 pm