

FRIENDSHIP FREE LIBRARY  
MONTHLY BOARD MEETING MINUTES  
May 10, 2022

Attendance: Sue Strickley, Kay Middaugh, Dee Wolf, Dell Baker, Nicole Pepe

Meeting called to order at 6:03 pm

Guests: None

Minutes: Motion to approve the April minutes with (1 grammatical edit) made by Sue 2<sup>nd</sup> by Dell. Approved by the board with unanimous vote

Budget Report: Baldwin report did not arrive in time; the board will review at June meeting.

Financial Report: Per Sue Checking \$13,479.80 and Savings \$52,136.56.

Library Report: numbers are down; Nicole believes with the good weather people don't want to be inside.

Directors Report: Box subscriptions are going well, there are 12 people signed up for the boxes. One mother commented that her child really liked the book choices.

The Landmark Society Grant for ADA is still pending and Nicole has not heard anything yet.

Allegany Area Foundation reached out to Sue and informed her that Friendship has \$700.00 available. Sue thinks we should put the money towards the Community Parade being put on in July by Michelle Baker. Dell will check with Michelle to see what amount she believes would be beneficial to the success of this parade.

Nicole drafted a Library Director Employment agreement. The board members will need to look this over and make any notes on the draft to change, final draft will be voted on in the June meeting.

Senior crafts and Gaming club are still going well.

The ARLCT Grant for new computers has been submitted to Washington and is awaiting final approval.

Orkin came out and checked for bugs and saw no sign anywhere downstairs. Also Nick is mowing the grass for \$30.00 per week.

Young waterproofing came out and looked over the things we need repaired and will send out individual estimates.

Nicole made handouts for the 2022 school budget meeting on May 3<sup>rd</sup>. Sue and Dee were in attendance with Nicole to answer any budget questions from the public.

Nicole finished the annual report to the community and will have it at the front desk and on the website, board members agreed that it looked great and thanked Nicole for a job well done.

We were fully funded by the Foundation for Southern Tier Libraries for our Seed Bank, we received \$550 to buy seeds and books about planting inside and outside. Nicole will be posting to social media about the program and with tips for small gardening and planting from food waste.

Nicole did a staff evaluation for Tyira and overall felt that she is doing well, there are a few areas that need improvement, but she has done a wonderful job with the crafts and videos.

Sue makes a motion to move into executive session at 7:05pm. Kay 2<sup>nd</sup>. Approved with unanimous votes.

Executive session opens: 7:06 pm

Board of Trustees discuss Nicole Pepe's hourly rate of pay and determine whether or not to increase it and how much.

Sue makes a motion to move back into the regular monthly meeting at 7:19 pm. Kay 2<sup>nd</sup>. Approved with unanimous votes.

May monthly FFL meeting reopens: 7:20 pm

Sue makes a motion to increase the hourly rate of pay for Library Director Nicole Pepe to \$18.00. 2<sup>nd</sup> by Dell. Approved with a unanimous vote.

Sue makes a motion to adjourn the monthly meeting. 2<sup>nd</sup> by Dell. Approved with a unanimous vote.

Adjourned: 7:24 pm