

FRIENDSHIP FREE LIBRARY
MONTHLY BOARD MEETING MINUTES

August 8, 2023

Attendance: Sue Strickley, Dell Baker, Michelle Baker, Carey Brown, Kay Middaugh, Julia (Director), (Dee Wolf, absent)

Meeting called to order at 6:07 pm.

Guests: None

Minutes: Motion to approve July minutes made by Dell.. 2nd by Carey. Approved by the board with unanimous vote.

Budget Report: The Baldwin report was reviewed by the Board, some line items will need to be discussed with Rachel.

Financial Report: Per Sue she transferred \$5000.00 from savings to checking today. The Art Grant money requires an official budget modification and is currently in 11.9A. This will be done in October when the budget is worked on. The name was changed on 12.19IT eliminating "Quarterly".

LIBRARY REPORT: STLS did not know the new computers needed a \$25.00 part other than that they are great. Our numbers are up from June and comparable to July of 2022. Summer activities interest is high. Numbers for the movies are not as good as expected. There has been no attendance for the teen programming so far. Planned outreach at school with the librarian there to try to get them going in the fall.

There are two quotes for a new copier/printer, Board of Trustees are unanimously in favor of the new Kyocera 6600 which will cost \$25.92 more than we currently spend per month, if Julia can get answers to questions put forth by Trustees.

The Construction grant is moving forward, Rich remeasured more windows recently but we will look for another small grant for these instead of waiting for STLS. We will need to have \$9000.00 available for these windows and will need to have that money before ordering.

Employment update: Malibu Peelman will end her employment at the end of August. Julia would like her to keep the monthly knitting club for now and also the Senior home craft in September. Dom Simons had a great first day working at the library through the Summer Youth employment program, he even took extra hours to cover for Malibu who was sick. He will be working 10 hours a week until the end of September.

August 3rd Tyira and Matthew came to the library to talk with Julia (Dee Wolf and Sue Strickley sat in on this meeting to witness) about their intentions to continue working at the library. Julia believes we need consistent communication with our employees which has not been the case with Tyira and Matthew. She is concerned by their continued absences and no call no shows with no way to reach them. Julia believes that we need to replace them and has written termination letters if the Board of Trustees agree.

The Board of Trustees unanimously agree that Tyira and Matthew need to be terminated and Dell Baker will sit in on the meeting to discuss this with them.

Julia will speak with Dom about being our new clerk if he is doing well at this position by late August early September.

Sue notes that we need to look over our staff budget hard for next year and all Trustees agree. Julia states that there are some people in the Angelica and Alfred libraries that will pick up extras at our library.

Dell shared that a person found him to say thank you for the music on the lawn series this summer.

Dell will be removing the old round table from the dungeon for garbage.

Dell makes a motion to adjourn the meeting. 2nd by Michelle. Approved by the board with a unanimous vote.

Meeting Adjourned: 7:13pm

Old business and Some New business was also included in the Library report**