

FRIENDSHIP FREE LIBRARY  
MONTHLY BOARD MEETING MINUTES

March 11, 2025

**Attendance:** Dee Wolf, Sue Strickley, Michelle Baker, Sarah Trumpf (Director)

**Meeting called to order at 6:08 pm.**

**Guests:** Jillian Pleakis, reviewed the Morgan Stanley report and made some recommendations. Dee made a motion to reallocate investments in the Morgan Stanley account at the recommendation of the library financial advisor. 2nd by Sue. Approved by the board with a unanimous vote.

**Minutes:** Motion to approve February minutes made by Dee. 2nd by Sue. Approved by the board with unanimous vote.

**Budget Report:** The Baldwin report was reviewed by the board.

**Financial Report:** Per Alco on 3/11/25 Checking \$53,815.89, Savings \$58,992.64, Debit Card \$1,215.95

**LIBRARY/DIRECTORS REPORT:** 418 attendance & 461 circulated items for the month of February.

The annual report is finished. Michelle makes a motion to approve and accept the filing of the annual report. 2nd by Sue. Approved by the board with a unanimous vote.

The new shelves in the children's room have been assembled and look great! Sarah is working on a large book order and courting the current collection. She is hoping to have a grand opening of the new Children's Library to kickoff the summer reading.

The boiler inspector from NYS came to do the inspection and since our insurance no longer does it, it has to be done by the state. He found two violations that need to be addressed. We have received a quote for these changes from Nick Shembada Plumbing and HVAC for \$965.65.

Sue makes a motion to accept the quote from and have the needed improvements completed by Nick Shembada Plumbing and HVAC to pass the NYS inspection. 2nd by Michelle. Approved by the board with a unanimous vote.

Sarah has contacted Jed Sawyer to install the next round of windows per the construction grant. She is waiting to hear back from him about his schedule.

Sarah reports we are collaborating with the school to do an Easter egg hunt on April 12th, and Family fun night at the church is this Friday. If this one goes well, we will work together to do more events in the future.

We were notified by Alco Federal Credit Union that our motions to add Dee Wolf as financial officer during annual meeting were not specific enough to add her to Checking, Savings, and Debit Card accounts, therefore: Michelle makes a motion for Deidre (Dee) Wolf to be added to All Accounts, Checking, Savings, and Second Checking (Debit Card) for the Friendship Free Library. 2nd by Sue. Approved by the board with a unanimous decision.

Sue makes a motion to add Michelle Baker, President to the Morgan Stanley Account. 2nd by Dee.  
Approved by the board with a unanimous vote.

Sue makes a motion to add Dee Wolf, Financial Officer to the Morgan Stanley Account. 2nd by Michelle.  
Approved by the board with a unanimous vote.

Carey Brown, whose seat is vacant, will be removed from the Morgan Stanley Account, per Jillian Pleakis.  
Approved by the board with a unanimous vote.

Sue makes a motion to adjourn the meeting. 2nd by Kay. Approved by the board with a unanimous vote.  
Meeting Adjourned: 7:00pm

**Old business and Some New business is included in the monthly meeting\*\***