

FRIENDSHIP FREE LIBRARY
MONTHLY BOARD MEETING MINUTES

FEBRUARY 11, 2025

Attendance: Dee Wolf, Sue Strickley, Kay Middaugh, Michelle Baker, Sarah Trumpp
(Director)

The meeting was called to order at 6:34 pm.

Guests: NONE

Minutes: Motion to approve January minutes made by Kay. 2nd by Michelle. Approved by the board with a unanimous vote.

Budget Report: The Baldwin Report was reviewed by the board. There was an increase in STLS processing, and that budget line will be corrected in the report.

Financial Report: Per Sue Checking \$63, 992.72, Savings \$58,992.64, and Debit Card \$1,755.89.

Library/Director's Report: Total visitors 585. Total circulation was 290.

On February 14th, the library collaborates with Alfred State to celebrate Fredrick Douglass' chosen birthday. A cake from their culinary department will be brought in.

A check for the 2nd phase of the window replacement project was received and so were the windows. Sarah plans to call tomorrow for their installation.

Fire Relief disbursement happened on February 7th. Each family received at least \$5,259.66. The clothing/home goods donations were overwhelming, so the community has been invited to take what they need.

Sarah submitted the ACWC grant application for the summer concerts and volunteered to be on the grant review board.

Sarah and Sebastian went to Albany on February 5th to advocate for library funding. They spoke with Senator Borrello's staff and Assemblyman Sempolinski about the importance of construction aid.

The Community Outreach Coordinator from Clarity asked if Narcan could be placed on the community health shelf in the library. We declined and suggested she try the local pharmacy.

Sarah signed up for First Book and received a \$500 gift certificate through their partnership with Pizza Hut which allowed her to get 82 children's books free of charge.

Sarah picked out new shelves and will start ordering books with the \$5,000 in grant funds she received for the juvenile/children's collection. She is working her way through ALA's 2025 list of notable children's books and separating our juvenile collection into chapter books and middle grades.

Sarah is going to STLS on February 13th for their final report work session on the annual report.

The library is partnering with Literacy West and the United Church of Friendship to have a St. Patrick's Day family fun night on March 14th from 5-7 pm. The event will be held at the United Church of Friendship.

The library is collaborating with the five local churches to collect plastic film for recycling.

Other Business as Needed:

Dee donated the book Growing Up, Lessons Beyond Kindergarten to the library. It was written by an author in Belfast.

The Health Department sent copies of their Community Health Survey to offer library patrons.

I, Kay Middaugh, will withdraw my ability to sign checks for the library. Dee Wolf will be added, and Sue Strickley will continue to sign checks for the library as of February 18, 2025.

Dee Wolf will replace Carey Brown as the recipient of the Morgan Stanley financial statements. We will notify Morgan Stanley to send the financial statement care of Dee Wolf as Financial Officer and Michelle Baker as President of the Library Board. We will request that the statement be sent by email so that it is received in time for board meetings.

Dee makes a motion to adjourn the meeting. 2nd by Sue. Approved by the board with a unanimous vote. The meeting adjourned at 7:18 pm.