

Monthly Board Meeting Agenda

November 12, 2024

1. Open Monthly Meeting
2. Review Previous Session Minutes
3. Review Monthly Budget Report
4. Financial Report
5. Library Report – total circulation 872, total visitors 482
6. Director's Report
 - a. We had good attendance at the Chinese Cultural night with 67 people.
 - b. Unfortunately no one showed for the Book Witch
 - c. I recently read a marketing book for libraries and learned I can import patron email addresses from Workflows into a monthly newsletter email list. I downloaded a plugin for wordpress and have imported all of the email addresses into it, so I'll be sending out a newsletter by the end of the week about programming in November and December.
 - d. Picture books have been relabeled with the first three letters of the author's name. Sebastian has been working on labeling the fantasy/sci-fi books with the same, as well as series title and genre.
 - e. I got another grant invitation for a flat \$5K, so I applied with the intention of starting a Library of Things.
 - f. We received a notice that our boiler needs to be inspected and a call from the state. The company the state referred us to doesn't work with our insurance, so I've contacted Shenk & Miles to find out who we need to go through. They will get back to me later in the week.
 - g. We received our insurance renewal, which is 3137.68, almost \$2K less than this year.
 - h. We have received two different free book offers today – one for a book about ice cream recipes out of a shop in Ottawa, and an offer of 11 books about stuttering/dealing with a stutter.
 - i. Employee evaluations
7. Other Business as Needed
8. Adjourn Meeting